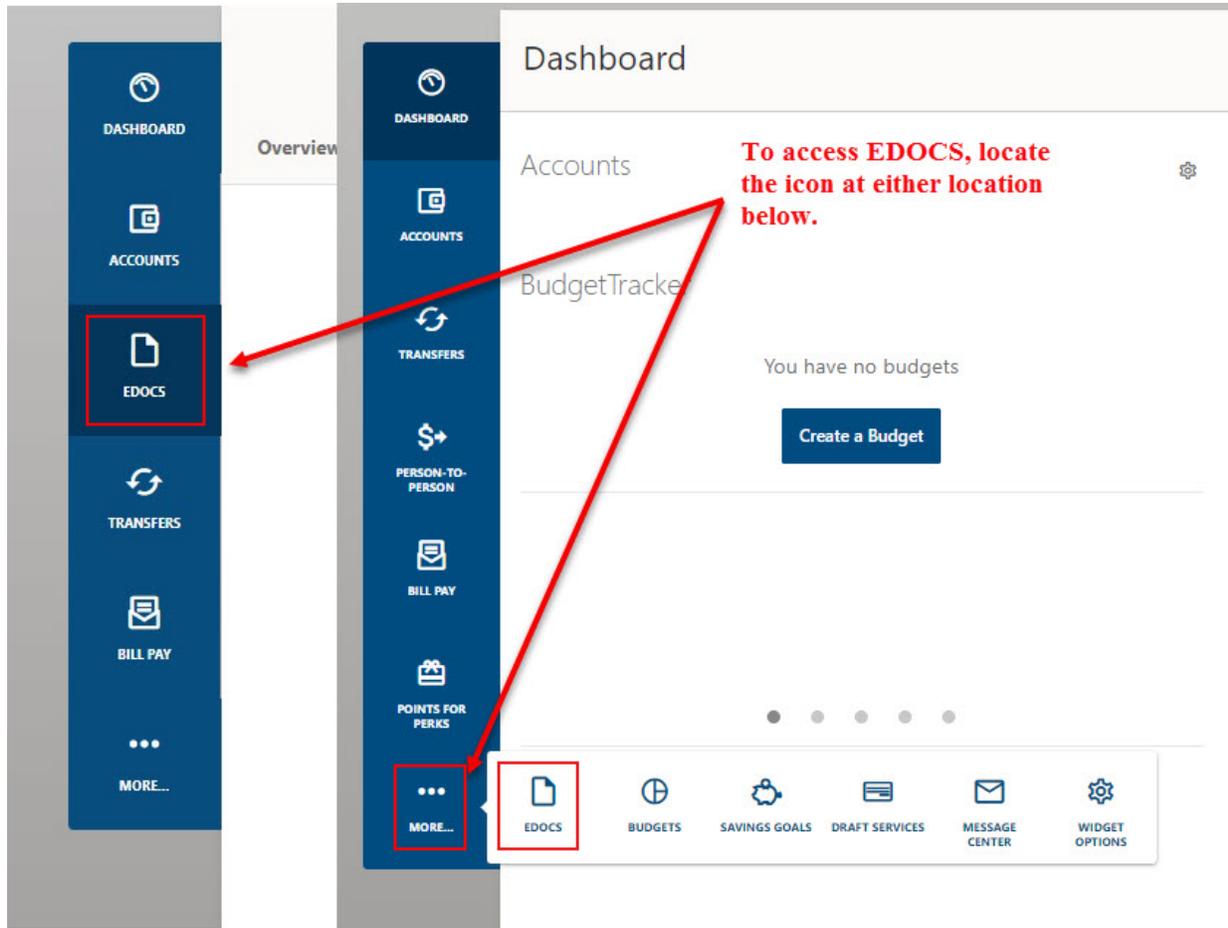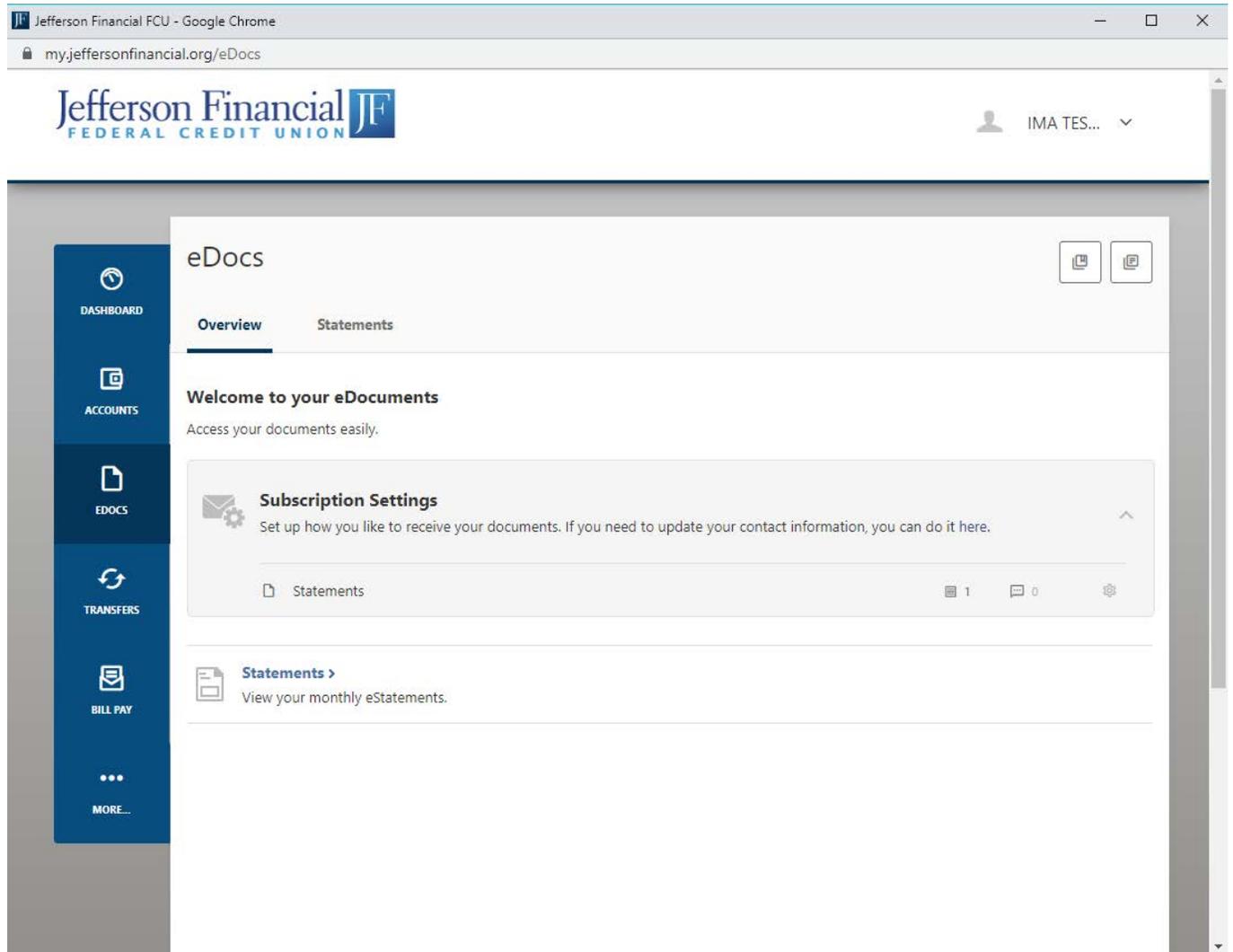**Step 1**: Simply log in to Online Banking.

Step 2: On the left menu, click on the **eDocs** widget/tab. If the widget below is not displayed on your menu, click the three dots below it to locate the **eDocs** widget.

Step 3: You will need to click on Statement Settings to display the settings. Click on on the Settings Tool to determine how you would like to receive your Statements.

Step 4: Select **Online** and **Statement Notification**.

Step 5: Select **Agree** to accept the disclosures. You will be taken to the screen below when complete.