Step 1: Simply log in to Online Banking.

Step 2: On the left menu, click on the **eDocs** widget/tab. If the widget below is not displayed on your menu, click the three dots below it to locate the **eDocs** widget.



Step 3: You will need to click on Statement Settings to display the settings. Click on on the Settings Tool to determine how you would like to receive your Statements.



Step 4: Select Online and Statement Notification.

Statements			>	ĸ	Statements			×
Set up how you like to receive you can do it here.	your statements. If you ne	eed to update you	r contact information,		Set up how you like to recei you can do it here.	ve your statements. If you ne	eed to update you	r contact information,
MEMBERSHIP	PAPER	ONLINE	STATEMENT NOTIFICATION		MEMBERSHIP	PAPER	ONLINE	STATEMENT NOTIFICATION
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			Continue					Continue

Step 5: Select **Agree** to accept the disclosures. You will be taken to the screen below when complete.

	Statements	×	
	You have selected to receive online statements for 1 accounts .		
	SELECTED MEMBERSHIP		
	Please accept the disclosure to confirm this change:		
	Jefferson Financial Federal Credit Union	*	
	Electronic Statement Disclosure and Agreement	1000	
	Introduction		
	This Agreement and Disclosure specifically governs the Electronic Statement Services, and informs you of your rights and responsibilities and the terms and conditions associated with the service you have requested. Please read this Agreement and Disclosure carefully. In this Agreement and Disclosure, the words "you", "your", and "yours" mean each and every one who utilizes Electronic Statement Services. The words "we", "us", "our", and "Credit Union" mean Jefferson Financial Credit Union. The words the "Service" statement Services.		
	You agree to be bound by all terms and conditions contained herein, and are in addition to the terms and conditions in our other agreements. You further agree to follow all instructions provided by the Service and reflected on your computer screen. You further agree to abide by any terms or	•	
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Statements > View your monthly estatements.

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